

04.09.2017

**OFFICE NOTE**

The Committee for NAAC of the college decided to buy a software (MIS) for efficient campus management. This is a cloud based software for conducting online feedback, MCQ's and automated report generation, once the data is uploaded.

The NAAC Committee comprises of

1. Dr. Meeta Mathur, *Mall*
2. Dr. Rashmi Mathur, *R Mathur*
3. Dr. Vandna Bhalla, *V Bhalla*
4. Dr. Soni Rastogi, *S Rastogi*
5. Dr. Sangeeta Kaul, *S Kaul*
6. Dr. Aprajita Chauhan, *A Chauhan*
7. Dr. Anjali Arora, *A Arora*

The committee made a market survey and invited quite a few of stake holders for presentation. The rates quoted by epathsala were found to be compatible as per the market rate and the software is as per the market rate and the software is as per requirement of the college.

The software costs Rs. 80,508.50/- exclusive of relevant taxes. The total cost comes to Rs. 95,000.04 (including 9% GST i.e. Rs. 7,245.77) and SGST @ 9% i.e. Rs. 7245.77/-. The total amount to be paid is Rs. 95,000.04/-.

*Mall*  
(Dr. Meeta Mathur)  
Co-ordinator, NAAC

Submitted for approval.

*Vipin Kumar*  
(Dr. Vipin Kumar)  
PRINCIPAL (OFFG.)

Atk Dg H. Pl. make the bank payment of Rs 50,000/-  
*Vipin Kumar*

The Principal  
Sri Aurobindo College  
Malviya Nagar  
New Delhi- 110017

01.09.2017

Subject: Requisition for purchase of software (MIS)

Sir,

The team of teachers working for NAAC accreditation requires a software (MIS) which will be helpful in getting feedback etc from students and teachers. This feedback is mandatory for NAAC accreditation process.

A 360° feedback portal is also to be created for all the students and faculty for which the charges will be additional.

Kindly allow the purchase.

Thanking you.

Yours sincerely

Dr. Meeta Mathur

Dr. Rashmi Mathur

Vandna Bhalla

Dr. Soni Rastogi

Dr. Sangeeta Kaul

Dr. Aprajita Chauhan

Dr. Anjali Arora

Yall

S. Rastogi

J. Kaul

Chauhan

Arora

Moussed.

11/9/17



Kahan Technologies Pvt. Ltd.  
Regus Ground Floor, Manyata

Bangalore, Karnataka 560045

9008168822  
suman@epaathsala.com  
http://www.epaathsala.com  
GSTIN: 19AADCK6793Q1ZH



**INVOICE TO**  
Sri Aurobindo College

**Tax Invoice 1083**

**DATE 20/09/2017 TERMS Due on receipt**

**DUE DATE 20/09/2017**

NO	ACTIVITY	QTY	RATE	TAX	AMOUNT
1	epaathsala MIS Software	1	80,508.50	18.0% GST	80,508.50

Kindly make the payment to

Kahan Technologies Pvt. Ltd.  
State Bank of India  
A/C No. 00000034872865471  
IFSC Code SBIN0017782

SUBTOTAL	80,508.50
CGST @ 9% on 80508.50	7,245.77
SGST @ 9% on 80508.50	7,245.77
TOTAL	95,000.04

**TOTAL DUE Rs95,000.04**

**Solution Proposal**  
to  
**Sri Aurobindo College, Delhi**

for

**Campus Management and Student  
Information System (SIS-ERP)**

**Sep 04, 2017**

**Submitted by:**

**Epaathsala**

Manyata Embassy Bussiness Park  
E1 Block, Beech Building, Ground Floor, Outer Ring Road  
Bengaluru - 560045,  
Karnataka, India



## Objective

This document details the proposal of ePaathsala's engagement with Sri Aurobindo College, Delhi. The level of engagement consists of the following short term and long term tasks:

- a. Short term - Help Sri Aurobindo College, Delhi with improving campus management by providing quality improvement software.
- b. Long term - Implement student information and campus management system ERP to manage and improve daily operations; this will greatly simplify the college management and campus management in the future

Epaathsala is a portfolio company of TLABS, Times Internet Ltd. and specializes in helping educational institutes with campus management. The company has more than 800 customers and growing rapidly every day. Sri Aurobindo College, Delhi can expect an excellent product and service just like all of our other customers.

## 2 Long term – Student Information and Campus Management System (SIS ERP) and Pricing

Epaathsala is updated with the latest standards such as International Standards prevalent in countries such as Australia, USA, NBA, Washington Accord etc. You can also model your existing Business processes as per the National and International Standards and align the overall goals and objectives for operational efficiency and strategic growth initiatives.

Epaathsala will engage with Sri Aurobindo College, Delhi and help with making campus management more efficient, less labor intensive, and of greater quality with the use of a software technology and services. The mode of engagement (in the total package) includes the following phases:

OFFERING	HOW WILL IT HELP YOU?
Identification of areas of improvement	A report that outlines current processes and how you can address any existing area of improvement to achieve better quality as per latest framework and International Standards.
Data Collection, Upload and Visibility	Once the access to the software is granted, stakeholders (department heads, IQAC, and faculty) will upload the data for their existing processes; this will allow for data visibility at the college and departmental level
Report Creation	All campus management reports are created automatically by the software with <b>one click</b>
Process Modelling and Implementation	Map your existing Business Processes using our flexible, simplified and easy to use BPM framework and align it to National and International Standards.
Quality Improvement	Step 1 above outlines the gaps in the current processes that need to be addressed. This phase will focus on addressing those gaps with implementation of quality improvement module in the software.
Preparedness and Support	Provide support system so that the college can confidently face and interact with the peer team; Below is the list of support that will be provided: <ul style="list-style-type: none"> <li>• Assist with preparation of all the required supporting</li> </ul>



	<p>documentation</p> <ul style="list-style-type: none"> <li>• Conduct sessions and workshops for students, alumni, parents, teachers, and non-teaching staff – this enables the different stakeholders of the institution to learn more about the peer team visit and presentation</li> <li>• Conduct mock sessions and mock presentations</li> <li>• Secretarial assistance if required</li> </ul>
<b>Continuous Monitoring</b>	<p>Continuous monitoring of quality improvement and required processes and provide recommendation on processes that need to be carried out</p> <ul style="list-style-type: none"> <li>- Monthly</li> <li>- Quarterly</li> <li>- Event based</li> </ul>

**Pricing:**

SI no	Item	List Price (INR)	Quoted Price (INR)	Discounted Price (INR)
1	Business Process Modelling as per National and International Standards	1,00,000/-	50,000	Complementary
2	Identification of areas of improvement	2,00,000/-	1,00,000/-	Complementary
3	MIS Software	3,00,000/-	1,50,000/-	95,000/-
4	Online Feedback Portal	50,000/-	30,000/-	10,000
5	Academic and Administrative audit, and Gender Audit	3,00,000/-	1,75,000/-	95,000/-

The following table depicts the long term engagement to implement SIS ERP.

Product
a. Admissions - Form validation, lead management, consultant, real time demand ratio, capitation fee
b. Faculty activities, IQAC portal, Workload analysis
c. Academics Portal - Attendance, class scheduling
d. Fees Management
e. Student Profile Mapping
f. Career Services/ Placement Management
g. Library Management/ LMS
h. Student Services , Alumni Management
i. Online MCQ and Exam management
j. ICT management
k. Events and Calendar
l. Inventory management
m. Student data management
n. Survey and feedback, curriculum, library, 360 degree, teachers performance, infrastructure, seminar, guest lectures, alumni, certificate course, course exit
o. Placement portal
p. Mentoring and proctoring



q. Student extra-curricular & co-curricular activities
r. Extension and outreach activities
s. Committees and meeting minutes
t. SWOT analysis, feedback on SWOT analysis
u. report creation, quality improvement
v. Calculation of attainment level, mapping, target planning
w. Academic audit, Administrative audit, Gender audit and Green audit
x. Student activities, transportation, disciplinary activities
y. E-campus/ E-learning

### 3 Team

The whole engagement will be supported by an exceptional team consisting of industry experts with decades of experience in working with campus management in India and United States.

### 4 Architecture and Business Continuity

The application is hosted on highly scalable and robust technological platform - Microsoft Azure Cloud Platform. The infrastructure is supported by geo replication across the two continents - Asia and North America. The service level agreement is 99.9%. Sri Aurobindo College should have the confidence in the robust system to execute the aforementioned engagements.

Any additional details can be provided on request.